



European Tree Technician Certification

Exam Rules & Regulations



CONTENTS

1. Introduction	4
2. Organisation	5
3. The Examining Board	7
4. General Examination Rules	8
5. Examination Objective and Name of Qualification	9
6. Entry Conditions	11
7. Structure and Contents of the Examination	12
8. Examination Part I: Written Examination	13
9. Examination Part II: Management Exercises in Tree Inspection	14



10. Examination Part III: Management Exercises in Economy, Law and Social Studies	15
11. Successful Completion of the Examination	16
12. Repetition of Examination	17



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Exam Rules & Regulations

The examination regulations for the European Tree Technician have been prepared and are maintained by the European Arboricultural Council (EAC). They will be updated and amended on a regular basis.

1. INTRODUCTION

The European Arboricultural Council (EAC), represented by the national associations which make up this council, offers the qualification of "European Tree Technician". The aim of the examination is to test the knowledge and skills that the candidates have to master according to the ETT curriculum.

Successful candidates may use the title "Certified European Tree Technician".



2. ORGANISATION

- 2.1 The Certification Centre (CC) has to inform the EAC Office at a **minimum of two months** prior to the certification date.
- 2.2 For **cancellation costs**, please look at the currently valid scale of fees.
- 2.3 A modification of the test days (more or less) within the stipulated deadline is permitted. **Resulting expenses** by the EAC Office and the Supervisors have to be paid by the responsible CC.
- 2.4 **Questions must be sent** not later than **20 calendar days** in advance to the selected Supervisor and to the EAC Office directly from the respective Certification Centre.
- 2.5 All questions, written and oral, must be **available in English** for the Supervisor if required.
- 2.6 **Questions** for every examination **must be different**. The questions from the last examination should be sent to the EAC Office with the Supervisor's report.
- 2.7 The **examination fee** is payable in advance and is not refundable if the candidate fails the examination.
- 2.8 If a candidate's **absence during the examination** is **unexcused**, he still has to pay the examination fee.



- 2.9 On the candidate's application form there must be an agreement that the candidate's name may be published on the **EAC website**.
- 2.10 The **language** used **between the candidate and the examination board** must be the same (written and oral), no translation or translator is allowed.
- 2.11 The **examination site** must be **properly secured by the CC**.



3. THE EXAMINING BOARD

The examining board should be composed of **representatives from the following groups:**

- The recognised and responsible **Training Centre / Certification Centre**
- The private tree **contracting industry**
- The public tree **management services.**

An EAC Supervisor, independent to the examining board, **must also be present.**



4. GENERAL EXAMINATION RULES

- 4.1 **A translator** must be available at each certification in order to help the Supervisor with questions etc., where necessary.
- 4.2 Candidates and examiners are not allowed **to use mobile phones** during any part of the examination unless in an emergency situation.
- 4.3 Candidates and examiners are not allowed **to give interviews** or speak to passers-by during the examination.
- 4.4 Candidates must be **separated in groups** so that they cannot influence each other before and after each part of the examination.
- 4.5 The complete examination can also be halted due to **bad weather** or other unforeseen circumstances.
- 4.6 The certification reports of each part must be **signed by both examiners**.
- 4.7 During the exam it is required that the candidates and the examiners wear **Hi Viz Vests** of different colours (for example, orange with a number for the candidates and yellow for the examiners).
- 4.8 **A pass rate of 50% for all parts of the examination** is required.
- 4.9 Candidates will only have successfully passed the complete examination when the results above have been achieved.

5. Examination Objective and Name of Qualification

- 5.1 In order to prove the candidate's knowledge, skills and experience, which will have been gained by the candidates taking part in the course European Tree Technician, the examining body may test the candidate on sections 8 to 10.
- 5.2 It is to be determined by the participant's sitting of the exam, if he / she has acquired the necessary knowledge, skills and experience to be able to carry out, in an expert and independent manner, the following tasks:
- 5.2.1 identify symptoms of ill health in trees, recognise factors and causes of ill health, assess the need and possibility of remedial measures and calculate costs
 - 5.2.2 explain and give reasons for remedial measures and maintenance requirements for the tree
 - 5.2.3 prepare and set up tree work contracts, organise working capital, machines and equipment necessary for tree maintenance and remedial measures
 - 5.2.4 organise work routine and give tasks to co-workers



5.2.5 manage and supervise work site safety and accident prevention procedures

5.2.6 execute tree and site maintenance and remedial tree work operations

5.2.7 manage tree work contracts according to commercial and economic principles

5.2.8 be aware and obtain necessary permission from the relevant authorities dealing with or working on trees in regulated areas.

5.3 Successful completion of the examination will lead to certification as a European Tree Technician.



6. Entry Conditions

6.1 Admitted to the examination will be he / she who can prove that he / she has:
either:

6.1.1 European Tree Worker

or is

6.1.2 holder of a certification or diploma in a tree related industry recognized by
a national arboricultural organisation together with the EAC

and

6.1.3 with at least 3 years practical experience in arboriculture related industry.

6.2 Deviations from the standard route for eligibility to the examination as set out
above may be considered as far as the candidate is able to prove, by
presentation of certificates or by other means, that he / she possesses the
necessary knowledge, skills and experience to be eligible for the examination.
The candidate must have at least 5 years experience in an arboriculture
related industry.

7. Structure and Contents of the Examination

The examination is structured into the following parts:

1. Written Examination
2. Management Exercises in Tree Inspection
3. Management Exercises in Economy, Law and Social Studies

8. Examination Part I: Written Examination

- 8.1 The participant should show that he / she possesses the necessary knowledge to be able to diagnose tree decay and vitality, to give advice and supervise the execution of tree maintenance and remedial measures in a professional and expert manner in compliance to legal, social and economic requirements.
- 8.2 Assessment of this section will contain a written examination.
- 8.3 The written examination will contain 50% short answers (around 60 minutes) and 50% long answers (essay type around 120 minutes) and will be supervised and should not take longer than **180 minutes**.



9. Examination Part II: Management Exercises in Tree Inspection

- 9.1 The candidate will be asked to undertake a tree survey of an area of trees and undertake a detailed tree inspection of an individual tree, giving recommendations for remedial action in each case.

- 9.2 The management exercise will include oral questioning (between 20 to 30 minutes). This whole part should not take longer than **60 minutes**.



10. Examination Part III: Management Exercises in Economy, Law and Social Studies

- 10.1 The candidate should prove that he / she is able to recognise, analyse and assess various environmental, economic, legal and social aspects within his / her task area.
- 10.2 Assessment of this section will contain a management exercise.
- 10.3 In the management exercise the candidate will be asked to prove that he / she is able to recognise, analyse and assess various economic, legal and social aspects, within his/her task area.
- 10.4 The management exercise will include oral questioning.
- 10.5 This should not take longer than 180 minutes.



11. Successful Completion of the Examination

- 11.1 The examination will be successfully completed when the participant achieves a grade of at least “satisfactory” in all parts of the assessment.
- 11.2 The examination will be unsuccessfully completed if the participant achieves at least one grade of “unsatisfactory” or more than one grade of “inadequate”.
- 11.3 A grade will be formed from the candidate’s performance in all three areas of the examination, and will be expressed numerically.
- 11.4 Candidates will be expected to achieve a pass mark of 50% in each element of the assessment.



12. Repetition of Examination

- 12.1 A candidate may repeat the examination on a further two occasions in the eventuality of an unsuccessful first completion.
- 12.2 In the case of a repetition of the examination a candidate may be released from resitting any of the parts of the examination if he / she has already passed this part or these parts and if he / she has enrolled for repetition of the examination within two years of the day he / she sat the examination the first time.

Certification and Quality Management (CQM)

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